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TO: MEMBERS OF THE FACILITY ASSOCIATION

ATTENTION: CHIEF EXECUTIVE OFFICER

BULLETIN NO: F17 – 103

DATE: DECEMBER 21, 2017

SUBJECT: UNDERWRITING INFORMATION PLAN PROCEDURES MANUAL

Please be advised that the Facility Association Board of Directors has approved the Underwriting Information Plan (UIP) Procedures Manual effective January 1, 2018. The manual has been posted on the Facility Association website at: [UIP Procedures Manual](#).

Members are reminded that there are no changes to the existing practical arrangements under which UITS/UIP data are transmitted, stored, and used. There are no operational changes required of members at this time. For additional details, please refer to bulletins F17-017, F17-032 and F17-086 at <http://www.facilityassociation.com/membersbulletins-2017.asp>.

Please direct any questions about the UIP Procedures Manual to Colin George, VP Underwriting & Claims, at cgeorge@facilityassociation.com; 416-644-4912.

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